

Friends of Temple Newsam Park



Constitution

1) Title

The name of the organization shall be the Friends of Temple Newsam Park, hereafter known as the Friends or FoTNP.

The area which is the concern of FoTNP is to include all the grounds, woodland areas and golf courses belonging to Temple Newsam Estates.

2) Aims:

A - To work for the enhancement, maintenance, protection and appropriate use of Temple Newsam Park.

B - To foster in the community a pride in and commitment to Temple Newsam Park and, where necessary, to communicate public opinion to the Local Authority.

3) Year End

FoTNP financial year end shall be the 31st March.

4) Membership

Membership of FoTNP is open to all.

All family members of a single household, of which one has paid the annual subscription, shall be deemed to be members of FoTNP.

Patron Membership can be offered to any organization at the discretion of the Committee. There are no voting rights associated with Patron Membership.

The committee may invite suitable people to act as Honorary President or Honorary Vice President(s).

5) Membership Subscription

The annual Membership Subscription shall be set by the Committee. The annual Membership Subscription shall become payable on 1st April and run until the 31st of the following March. New membership taken out after 1 January shall include membership for the following financial year.

6) Meetings

Annual General Meeting

The AGM shall be held during the month of April each year, or as soon thereafter as is practical.

The business of the AGM shall be to:

- receive the annual report of the Committee;
 - accept statements of accounts for the year;
 - elect an auditor or auditors;
 - elect officers, membership secretary and committee members for the following year;
 - discuss such matters as are appropriate to an Annual General Meeting and which have been notified to the secretary, in writing, at least 14 days prior to the meeting.
- Should any office not be filled, the elected Committee will appoint to fill the post. Notice of the AGM shall be given to all members at least 21 days prior to the meeting.

Special or Extraordinary General Meetings

Special or Extraordinary General Meetings may be called by the Committee or at the written request of 10 per cent of the current paid-up membership. Two weeks clear notice of such meetings shall be given to members stating the purpose for which the meeting is being called. No other business shall be transacted at that meeting.

7) Voting at meetings

All paid up members of FoTNP shall be entitled to vote but only one person from any household shall exercise the right to vote.

8) Committee

- All paid-up members of the FoTNP shall be eligible for office.
- Any member willing to stand or wishing to nominate any other member for Office or Committee shall notify the Secretary, in writing, at least 7 days prior to the AGM.
- The Committee shall consist of the Officers and up to twelve other members.
- Officers and Committee shall be elected annually for a period of one year.
- The Officers will be Chairperson, Vice Chairperson, Secretary, Treasurer and Membership Secretary
- The Chairperson shall normally serve for no more than two consecutive years, but can serve longer if agreed at the AGM
- The Committee shall meet not less than four times per year.
- The Committee shall have power to co-opt additional members.
- A quorum shall consist of 50% of the Committee Membership of which 2 must be Officers of the Committee

In the event of an Officer's position becoming vacant the committee shall have the power to appoint a replacement until the following AGM.

9) Finance

Account(s) shall be opened or continued in the name of FoTNP with a bank or building society approved by the Committee and all monies received on behalf of FoTNP, except for a small sum of petty cash, shall be deposited in the account(s).

Cheques shall be signed by the Treasurer and either the Chairperson or other committee member appointed signatory.

The Treasurer shall prepare an audited statement of income and expenditure plus a balance sheet to be submitted at the AGM.

10) Charitable Activities

No donations will be made to charities from the organisation's funds

11) Changes to the constitution

Changes to the constitution shall be made only at an AGM or at an Extraordinary General Meeting with the approval of at least two-thirds of those present and eligible to vote.

Notice of a resolution to change the constitution shall be prepared by the Committee or forwarded to the Secretary by not less than 10 per cent of the current membership in sufficient time for that change to be circulated to all members with notice of the meeting.

12) Dissolution

At such time that the FoTNP should be disbanded the retiring committee shall have discretion over the dispersion of any remaining funds and equipment.

This constitution was accepted at the AGM – 3April 2000

Amended at the AGM -25 April 2001

Amended at an EGM -11 November 2002

Amended March 2020

Amended at AGM April 2022